

ST. MICHAEL'S C.E. PRIMARY SCHOOL, DALSTON

MINUTES OF THE MEETING OF THE FULL GOVERNING BODY
HELD ON TUESDAY 16 MAY 2017 AT 6PM

MINUTE NO. 41

Present: Mr C Marsh (Head), Miss A Byers, Mrs K Somerville, Mr P Walker, Mrs S Bickley, Mr C Scales , Miss N Atkinson, Rev S Carter

Mrs McDonald (Clerk)

| | AGENDA ITEM | ACTION |
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| 1 | WELCOME / APOLOGIES Mrs Bedford – StagedRight rehearsals Mr McArdle – work commitments Mr Richards – work commitments Mr Withers – holiday The apologies were accepted Mrs Somerville chaired the meeting | |
| 2 | DECLARATION OF BUSINESS INTERESTS IN AGENDA ITEMS There were none | |
| 3 | GOVERNING BODY MEMBERSHIP AND ADMINISTRATION Still waiting for confirmation of Mr Scales' appointment as a Foundation Governor. Rev. Carter to chase. In the meantime Mr Scales attends as an Associate Governor. | SC |
| 4 | MINUTES These were agreed to be a true record and signed by the Chair. | |
| 5 | MATTERS ARISING 1. The meeting regarding Academisation with the DfE could not take place because of the Purdah imposed by the announcement of the General Election. | |
| 6 | CORRESPONDENCE NAHT have asked that parents become involved in opposition to school funding plans by the government. Mrs Somerville, as a parent, volunteered to distribute literature in the school yards to try and encourage parents to attend a rally in the city centre. The meeting at Caldew on the same subject was discussed – 100 people attended. LA – letter announcing that the contract for the electrical work due to take place over the Summer holidays has been awarded to J&J Electrical.. | |
| 7 | FINANCE – BUDGET AND BUDGET APPROVAL Mrs Somerville presented the budget that had been compiled at the recent Finance Committee Meeting. This shows that the anticipated end of year carry forward will be £166. Two further years have also been budgeted for, using the same criteria as for 2017 2018. If the funding is as expected both of these years will result in significant deficits. It is hard to predict the future accurately and the election may alter things. It was agreed that Staffing and Finance committees should meet together next term in order to start planning on how to reduce these potential deficits. | |

S. McArthur
4/7/17

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| | <p>Staffing will have to be scrutinised carefully as this accounts for $\frac{3}{4}$ of the school's expenditure. Income generation should also be considered. Pupil Premium can increase income but, because of universal free school meals, some parents do not apply – Mr Marsh is to highlight this at the New Parents' Meeting on 8 June.</p> <p>Mrs Somerville recommended that the budget be approved and submitted to the LA. This was agreed. It was re-iterated that although the budget looked bleak, St Michael's is in a relatively healthy state compared to many other local schools.</p> <p>It was also suggested that more grants are investigated and possibly applied for.</p> | |
| 8 | <p>ASSESSMENT UPDATE</p> <p>KS2 tests have been sent off for marking – the reading test did not appear to be as difficult as last year. Results should come through in early July.</p> <p>KS1 assessments are being made – 2 children in the cohort are exempt from tests and 9 have special needs.</p> <p>Phonics testing is also taking place.</p> <p>Some general discussion about assessment in general and how it may be changing, followed.</p> | |
| 9 | <p>PUPIL PREMIUM UPDATE</p> <p>Alison Bedford has replaced Betty Tonge as the governor responsible for Pupil Premium. She has met with Mrs Paisley to see how it is managed.</p> <p>Data attached.</p> | |
| 10 | <p>MONITORING TEACHING AND LEARNING</p> <p>The current system of formal observations and appraisals is moving to more lesson observations. This approach links well with the Depth of Learning system across the school. Examples of work are collected and build up over the year – resulting in a more practical and realistic approach.</p> | |
| | MEETING ENDED AT 6.40pm | |

S. Mother
4/7/17.