



St. Michael's Church of England Primary School



Address: Carlisle Road, Dalston, Carlisle, Cumbria CA5 7LN • Tel: 01228 711544 • Headteacher: Mr C Marsh

6 September 2017

Dear Parent / Guardian,

In July I wrote to you outlining the Residential Trip to Lockerbie Manor that is planned for Year 6 children between 18 and 20 October 2017.

This is a chance for the children to have some wonderful experiences in lovely surroundings and learn a lot of new skills. I will be attending this year, along with Mrs Porter and Mrs Carruthers and we are all really looking forward to a busy but exciting time.

We are now in the process of finalising the plans and so need to know final numbers. We also have pay a deposit on 15 September and so I am writing to remind you that the deadline for completed slips and deposits is Wednesday 13 September.

Once we have confirmation the remaining balance can either be paid before Christmas or, if you prefer, over the course of the academic year in instalments. Please indicate your preference on the slip below.

If you have any concerns about the trip and would like to discuss these before 13 September, please do not hesitate to get in touch with either Mrs Porter or me.

Yours sincerely

C Marsh
Head teacher

Lockerbie Manor 2017

Yes, I would like my child _____ to attend the residential trip to Manor Adventure, Lockerbie in October. **Please tick one of the boxes below.**

I enclose £50 deposit to secure my child's place on the trip and will pay the balance of £132 before Christmas.

OR

I enclose £50 deposit to secure my child's place on the trip and would like to pay the balance of £132 in instalments over the next academic year.

OR

My child _____ will not be attending the trip

Parent's Name: _____ Signature: _____ Date: _____