

ST. MICHAEL'S C.E. PRIMARY SCHOOL, DALSTON

MINUTES OF THE MEETING OF THE FULL GOVERNING BODY HELD ON
TUESDAY, 17 JULY 2018 AT 5.30pm

MINUTE NO. 47

Attendees: Alison Bedford, Ann Byers, Viv Drouet, Julie Paisley (Acting Head), Steve Withers (Chair), Kirstie Somerville, Claire Armstrong, Steve Carter, Bruce Richards, Shiona Bickley, Rachel Hogarth, Carol McDonald (Clerk)

	<u>AGENDA ITEM</u>	<u>ACTION</u>
1	Welcome and Apologies Apologies were received and accepted from Rev Carter (sabbatical) and Viv Drouet (family matters)	
2	Declaration of Business Interests in Agenda Items There were none	
3	Minutes of the Last Meeting S1O6 money has been received – Mrs McKerrell had chased Chris Harriman	
4	Matters Arising Confidentiality Following an informal discussion at the end of the last Full Governors' Meeting it was decided that some items would be deemed 'confidential' and treated accordingly (written on coloured paper and separated from the public minutes). A regular agenda item will be added to each full governors' meeting in which the confidential issues will be decided upon. There may be Freedom of Information issues – Mrs McDonald will investigate. Some discussion of GDPR – the school office has made several changes (removing personal data from view, introducing a lockable cupboard, shutting pcs down when absent from desk etc). More still needs to be done although Mr Withers felt that there would likely be a 'loosening' of the regulations as, in practice, some are unworkable. GDPR will be discussed again in September. There are now 29 reception students starting in September and an additional pupil in Year 3. Steph Ward has been replaced by Callum Campbell – Mr Withers will send Ms Ward good wishes	SW
5	GOVERNING BODY MEMBERSHIP AND ADMIN: Mr Withers announced his intention to step down as Chair of the Governing Body 'by this time next year'. He stated that he is happy to let a new Chair shadow him if that was deemed useful and asked that current governors decide whether they would like to stand over the next few weeks ready for another conversation in September. Some discussion followed – Mr Withers is a co-opted governor and so could remain in that capacity or be replaced by someone of the GB's choosing.	
6	CORRESPONDENCE No correspondence as such – but Mrs Paisley mentioned: There will be two trainee teaching assistants joining in September. Mrs Marcus, who has been volunteering for some time, will work in Reception for one day a week and Mrs Gilhooly will assist in Year 2. A Year 3 child has been seriously ill over the last few weeks, and is actually in intensive care in Newcastle. Mrs Paisley outlined the progress of her condition and explained	

	<p>that at one point it was thought that the child had e-coli, resulting in a visit from Environmental Health. It was later ascertained that this was not the case and school was in no way to blame.</p> <p>Seven reception children were throwing stones from the field into the car park. Unfortunately, one teacher's car has been damaged. All parents have been spoken to and it has been ascertained that the teacher could pursue an insurance claim citing negligence (although this may not be successful). After some discussion it was decided that school will pay to repair the damage but ask the parents for a contribution.</p>	
7	<p>HEAD TEACHER'S REPORT</p> <p>Inevitably, this was dominated by school results. Mrs Paisley talked through the tables (on attached HTR). Overall the results are very pleasing but the progress made needs to be improved and so will be a focus next year.</p> <p>Performance Management will be carried out by Mrs Paisley in September – for all teaching and support staff. She will be going through contracts and job descriptions to ensure that everyone is aware of their responsibilities. Governor participation will be ongoing.</p> <p>SATS results: Overall, the trend is an improving one. Greater Depth also needs to be a focus but, compared with national results, the school did well.</p> <p>Nine of the KS2 (out of 32) were one mark short of an 'expected' result.</p> <p>KS1 results were really good and higher than the national score. Mrs Paisley is confident that the results are accurate.</p> <p>Behaviour – the breakdown of incidents shows that most occur at break or lunchtime. There has been one fixed-term exclusion this year and many of the incidents relate to the same small number of names. Dalston Dollar and Class Sweeps will continue next year as they do work.</p> <p>Early Years – Katie Butcher has been appointed as a TA for 15 hours a week plus 5 hours as a MDS – to assist with a child in Reception. In addition, various training events – peg feeding and epilepsy drug administration have been held so that the staff are prepared</p> <p>Ofsted – Mrs Paisley explained that schools that 'require improvement' will not be revisited within 12 months as first expected. They will now be inspected between 2.5 and 3 years after the last inspection as before.</p>	
8	<p>FINANCE REPORT</p> <p>Alison Evans has visited school to carry out the first quarter ISBQ. This shows a slightly healthier outcome for next March than expected. However, the long term prospects are still poor – especially March 2021. Mrs McDonald explained that money has been clawed back from Universal Free School meals and that there will be an impact on funding if the three pupil spaces remain empty. However, all schools have exactly the same problem, many of them worse than St Michael's, so it is hoped the funding issue will be addressed. The budget was approved and signed.</p>	
9	<p>REPORTS FROM THE COMMITTEES</p> <p>A quick discussion of the term's committees followed. Buildings – a new fence between Caldew and St Michael's will be erected over summer. Some discussion about the front hedge followed.</p> <p>Curriculum – mainly concerned with assessment and results. White Rose Maths (a free resource) will be used next year.</p> <p>Finance and Staffing – held together – mainly concerned with the budget and how to approach the shortfall in two years' time.</p>	
10	<p>AOB</p> <p>Mrs Somerville reported that the HSA (Home School Association) is up and running and proving very positive. It has about 20 members and is planning events to help pay for 'fun things' for the children. She was very pleased with the response but wants to</p>	

capitalise on it, hoping that the long summer break won't deter interest or enthusiasm.

The first event will be an Autumn (Hallowe'en) party.

Miss Armstrong felt that regular fundraising (eg Air Ambulance bags) should be encouraged.

Mr Richards felt it would be a good idea to write to the staff thanking them for their work this year – it was agreed to proceed with the idea

Mrs Paisley thanked the governors for their support over the year (and they thanked her).

THE MEETING CLOSED AT 6.40pm